

WHITIORA SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

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Ministry Number:	2091

WHITIORA SCHOOL

Financial Statements - For the year ended 31 December 2017

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Whitiora School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

Annika Going
Full Name of Board Chairperson

PAUL DOUGLAS LEWIS COOPER
Full Name of Principal

Annika Going
Signature of Board Chairperson

Paul Douglas Lewis Cooper
Signature of Principal

19-10-2018
Date:

19/10/2018
Date:

Whitiora School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	2,049,829	1,955,565	1,788,124
Locally Raised Funds	3	148,959	111,500	127,213
Interest Earned		12,826	9,000	8,264
		<u>2,211,614</u>	<u>2,076,065</u>	<u>1,923,601</u>
Expenses				
Locally Raised Funds	3	53,321	72,600	58,589
Learning Resources	4	1,299,207	1,272,430	1,178,571
Administration	5	111,693	106,660	106,354
Finance		1,837	2,000	2,049
Property	6	645,128	624,250	552,607
Depreciation	7	42,413	2,000	40,159
Loss on Disposal of Property, Plant and Equipment		-	-	360
		<u>2,153,599</u>	<u>2,079,940</u>	<u>1,938,689</u>
Net Surplus / (Deficit) for the year		58,015	(3,875)	(15,088)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>58,015</u>	<u>(3,875)</u>	<u>(15,088)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Whitiora School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	486,615	486,615	498,101
Total comprehensive revenue and expense for the year	58,015	(3,875)	(15,088)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	5,231	-	3,602
Equity at 31 December	549,861	482,740	486,615
Retained Earnings	549,861	482,740	486,615
Reserves	-	-	-
Equity at 31 December	549,861	482,740	486,615

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Whitiora School
Statement of Financial Position
As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	148,799	414,000	346,995
Accounts Receivable	9	91,352	82,700	79,764
GST Receivable		6,200	7,000	5,200
Prepayments		7,239	5,000	4,298
Inventories	10	1,554	700	693
Investments	11	337,455	20,000	20,000
		<u>592,599</u>	<u>529,400</u>	<u>456,950</u>
Current Liabilities				
Accounts Payable	13	159,777	162,500	101,697
Revenue Received in Advance	14	11,575	11,575	5,700
Painting Contract Liability - Current Portion	16	3,173	3,170	13,020
Finance Lease Liability - Current Portion	17	7,191	7,190	6,181
Funds for RTit services	19	15,866	17,000	17,539
		<u>197,582</u>	<u>201,435</u>	<u>144,137</u>
Working Capital Surplus/(Deficit)		395,017	327,965	312,813
Non-current Assets				
Property, Plant and Equipment	12	200,575	200,500	218,255
		<u>200,575</u>	<u>200,500</u>	<u>218,255</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	36,666	36,665	29,332
Finance Lease Liability	17	9,065	9,060	15,121
		<u>45,731</u>	<u>45,725</u>	<u>44,453</u>
Net Assets		<u><u>549,861</u></u>	<u><u>482,740</u></u>	<u><u>486,615</u></u>
Equity		<u><u>549,861</u></u>	<u><u>482,740</u></u>	<u><u>486,615</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Whitiora School
Statement of Cash Flows
For the year ended 31 December 2017

	Note	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash flows from Operating Activities				
Government Grants		409,414	312,654	336,727
Locally Raised Funds		143,747	106,500	135,327
Goods and Services Tax (net)		(1,000)	-	3,402
Payments to Employees		(108,242)	(91,030)	(147,177)
Payments to Suppliers		(297,026)	(270,602)	(298,274)
Interest Paid		(1,837)	(2,000)	(2,049)
Interest Received		10,502	7,190	9,740
Net cash from / (to) the Operating Activities		155,558	62,712	37,696
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(23,597)	24,200	(3,213)
Purchase of Investments		(317,455)	-	-
Proceeds from Sale of Investments		-	-	263,373
Net cash from / (to) the Investing Activities		(341,052)	24,200	260,160
Cash flows from Financing Activities				
Furniture and Equipment Grant		5,231	-	3,602
Finance Lease Payments		(3,608)	(6,562)	(3,889)
Painting contract payments		(9,847)	(9,850)	(9,847)
Funds Administered on Behalf of Third Parties		(1,673)	(500)	(6,937)
Funds Held for Capital Works Projects		(2,805)	-	-
Net cash from Financing Activities		(12,702)	(16,912)	(17,071)
Net increase/(decrease) in cash and cash equivalents		(198,196)	70,000	280,785
Cash and cash equivalents at the beginning of the year	8	346,995	344,000	66,210
Cash and cash equivalents at the end of the year	8	148,799	414,000	346,995

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



Whitiora School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Whitiora School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.



Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives; Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the school uses the land & buildings. These are not received in cash by the school as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects



to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.



Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4 – 5 years
Leased assets held under a Finance Lease	3 - 5 years
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Revenue Received in Advance

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to provide services in the future.

p) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).



r) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operational grants	324,532	283,565	268,214
Teachers' salaries grants	1,117,477	1,117,000	1,022,562
Use of Land and Buildings grants	526,240	526,000	434,535
Other MoE Grants	67,995	29,000	62,813
Other government grants	13,585	-	-
	<u>2,049,829</u>	<u>1,955,565</u>	<u>1,788,124</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue			
Donations	42,963	38,000	36,871
Fundraising	22,677	-	3,732
Other revenue	63,066	60,700	65,660
Trading	11,353	11,000	11,897
Activities	4,135	1,800	738
Curriculum Recoveries	4,765	-	8,315
	<u>148,959</u>	<u>111,500</u>	<u>127,213</u>
Expenses			
Trading	14,685	11,000	9,882
Fundraising (costs of raising funds)	576	900	4,322
Other Locally Raised Funds Expenditure	38,060	60,700	44,385
	<u>53,321</u>	<u>72,600</u>	<u>58,589</u>
Surplus for the year Locally raised funds	<u>95,638</u>	<u>38,900</u>	<u>68,624</u>

4. Learning Resources

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Curricular	38,583	32,400	40,995
Equipment repairs	899	2,000	694
Information and communication technology	13,166	12,550	17,301
Extra-curricular activities	2,663	400	208
Library resources	648	2,000	990
Employee benefits - salaries	1,170,138	1,170,300	1,063,922
Resource/attached teacher costs	47,834	33,680	37,844
Staff development	25,276	19,100	16,617
	<u>1,299,207</u>	<u>1,272,430</u>	<u>1,178,571</u>

5. Administration

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Audit Fee	3,400	2,600	3,300
Board of Trustees Fees	4,513	5,060	3,940
Board of Trustees Expenses	3,223	1,550	3,184
Communication	6,710	9,200	6,662
Consumables	7,766	11,300	7,151
Other	10,127	14,950	9,665
Employee Benefits - Salaries	63,332	51,000	60,000
Insurance	2,932	3,000	2,452
Service Providers, Contractors and Consultancy	9,690	8,000	10,000
	<u>111,693</u>	<u>106,660</u>	<u>106,354</u>



6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	2,637	2,200	4,102
Consultancy and Contract Services	21,168	19,900	7,489
Cyclical Maintenance Expense	7,334	-	7,334
Grounds	11,597	6,000	15,367
Heat, Light and Water	11,641	13,000	11,509
Rates	3,249	4,400	4,634
Repairs and Maintenance	13,605	10,750	18,318
Use of Land and Buildings	526,240	526,000	434,535
Security	5,013	5,000	4,353
Employee Benefits - Salaries	42,644	37,000	44,966
	<u>645,128</u>	<u>624,250</u>	<u>552,607</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Buildings	1,889	-	1,889
Furniture and Equipment	23,652	2,000	22,968
Information and Communication Technology	10,633	-	9,800
Leased Assets	5,306	-	4,435
Library Resources	933	-	1,067
	<u>42,413</u>	<u>2,000</u>	<u>40,159</u>

8. Cash and Cash Equivalents

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	400	400	400
Bank Current Account	114,034	110,000	82,982
Bank Call Account	3,684	3,600	3,613
Short-term Bank Deposits	30,681	300,000	260,000
Cash equivalents and bank overdraft for Cash Flow Statement	<u>148,799</u>	<u>414,000</u>	<u>346,995</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$465,573 Cash and Cash Equivalents, \$11,575 of unspent grant funding is held by the School. This funding is subject to restrictions which specify how the grant is required to be spent in providing specified deliverables of the grant arrangement.

9. Accounts Receivable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	10,319	5,000	5,107
Receivables from the Ministry of Education	2,805	-	-
Interest Receivable	3,265	2,750	941
Teacher Salaries Grant Receivable	74,963	74,950	73,716
	<u>91,352</u>	<u>82,700</u>	<u>79,764</u>
Receivables from Exchange Transactions	13,584	7,750	6,048
Receivables from Non-Exchange Transactions	77,768	74,950	73,716
	<u>91,352</u>	<u>82,700</u>	<u>79,764</u>



10. Inventories

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Stationery	1,554	700	693
	<u>1,554</u>	<u>700</u>	<u>693</u>

11. Investments

The School's investment activities are classified as follows:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Asset Short-term Bank Deposits	337,455	20,000	20,000

12. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2017						
Buildings	54,200	-	-	-	(1,889)	52,311
Furniture and Equipment	111,861	16,529	-	-	(23,652)	104,738
Information and Communication	26,070	7,068	-	-	(10,633)	22,505
Leased Assets	18,659	1,136	-	-	(5,306)	14,489
Library Resources	7,465	-	-	-	(933)	6,532
Balance at 31 December 2017	<u>218,255</u>	<u>24,733</u>	<u>-</u>	<u>-</u>	<u>(42,413)</u>	<u>200,575</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2017			
Buildings	75,560	(23,249)	52,311
Furniture and Equipment	251,119	(146,381)	104,738
Information and Communication	56,071	(33,566)	22,505
Leased Assets	25,501	(11,012)	14,489
Library Resources	43,740	(37,208)	6,532
Balance at 31 December 2017	<u>451,991</u>	<u>(251,416)</u>	<u>200,575</u>

The net carrying value of equipment held under a finance lease is \$14,489 (2016:\$18,659)

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2016						
Buildings	56,089	-	-	-	(1,889)	54,200
Furniture and Equipment	133,352	1,477	-	-	(22,968)	111,861
Information and Communication	34,720	1,150	-	-	(9,800)	26,070
Leased Assets	13,977	9,117	-	-	(4,435)	18,659
Library Resources	8,305	587	(360)	-	(1,067)	7,465
Balance at 31 December 2016	<u>246,443</u>	<u>12,331</u>	<u>(360)</u>	<u>-</u>	<u>(40,159)</u>	<u>218,255</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2016			
Buildings	75,560	(21,360)	54,200
Furniture and Equipment	234,589	(122,728)	111,861
Information and Communication	49,003	(22,933)	26,070
Leased Assets	24,365	(5,706)	18,659
Library Resources	43,740	(36,275)	7,465
Balance at 31 December 2016	<u>427,257</u>	<u>(209,002)</u>	<u>218,255</u>



13. Accounts Payable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operating creditors	12,487	15,000	6,164
Accruals	6,325	6,300	6,210
Employee Entitlements - salaries	134,713	135,700	81,694
Employee Entitlements - leave accrual	6,252	5,500	7,629
	<u>159,777</u>	<u>162,500</u>	<u>101,697</u>
Payables for Exchange Transactions	159,777	162,500	101,697
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)			
Payables for Non-exchange Transactions - Other			
	<u>159,777</u>	<u>162,500</u>	<u>101,697</u>

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Grants in Advance - Ministry of Education	11,575	11,575	5,700
Other	-	-	-
	<u>11,575</u>	<u>11,575</u>	<u>5,700</u>

15. Provision for Cyclical Maintenance

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Provision at the Start of the Year	29,332	29,332	21,998
Increase to the Provision During the Year	7,334	-	7,334
Provision at the End of the Year	<u>36,666</u>	<u>29,332</u>	<u>29,332</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	36,666	36,665	29,332
	<u>36,666</u>	<u>36,665</u>	<u>29,332</u>

16. Painting Contract Liability

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Liability	3,173	3,170	13,020
Non Current Liability	-	-	-
	<u>3,173</u>	<u>3,170</u>	<u>13,020</u>

In 2013 the Board signed an agreement with Programmed Property Services Ltd (the contractor) for an agreed programme of work covering a six year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2013, with regular maintenance in subsequent years. The agreement had a variation in 2015 adding an additional \$1,710 per year for additional maintenance. After the variation the agreement has an annual commitment of \$15,052. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.



17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
No Later than One Year	\$ 7,191	\$ 7,190	\$ 6,181
Later than One Year and no Later than Five Years	9,065	9,060	15,121
	<u>16,256</u>	<u>16,250</u>	<u>21,302</u>

18. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Admin Block Refurbishment	<i>in progress</i>	-	73,038	75,843	-	(2,805)
Totals		-	<u>73,038</u>	<u>75,843</u>	-	<u>(2,805)</u>
Represented by:						
Funds Due from the Ministry of Education						<u>2,805</u>

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Demolition Project	<i>completed</i>	2,089	115	6,685	4,481	-
Totals		<u>2,089</u>	<u>115</u>	<u>6,685</u>	<u>4,481</u>	<u>-</u>

19. Funds for RTLit Services

Whitiora School is the lead school funded by the Ministry of Education to provide the services of Resource Teachers of Literacy to its cluster of schools.

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
Funds held at beginning of the year	\$ 17,539	\$ 17,539	\$ 22,387
Revenue			
Administration Grant	6,506	6,500	6,506
Travel Grant	18,222	18,000	18,222
	<u>24,728</u>	<u>24,500</u>	<u>24,728</u>
Total funds available	<u>42,267</u>	<u>42,039</u>	<u>47,115</u>
Expenses			
Administration	5,573	5,500	6,033
Learning Support	5,174	4,000	3,906
Travel	12,981	13,000	13,601
Other Expenses	2,673	2,539	6,036
	<u>26,401</u>	<u>25,039</u>	<u>29,576</u>
Funds Held at Year End	<u>15,866</u>	<u>17,000</u>	<u>17,539</u>



20. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

21. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	4,513	3,940
Full-time equivalent members	0.08	0.08
<i>Leadership Team</i>		
Remuneration	430,539	307,191
Full-time equivalent members	4.5	3.0
Total key management personnel remuneration	435,052	311,131
Total full-time equivalent personnel	4.58	3.08

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
<i>Salaries and Other Short-term Employee Benefits:</i>		
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	3 - 4	3 - 4
Termination Benefits		

Other Employees

No other employees received remuneration greater than \$100,000 (2016:Nil)

The disclosure for 'Other Employees' does not include remuneration of the Principal.

22. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total	\$0	\$0
Number of People	0	0



23. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

24. Commitments

(a) Capital Commitments

As at 31 December 2017 the Board has entered into contract agreements for capital works as follows:

(a) A \$81,153 contract for the refurbishment of the Administration Block to be completed in 2018, which will be funded by the Ministry of Education. \$73,038 has been received and \$75,843 has been spent on the project to date;

(Capital commitments at 31 December 2016: nil)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) TRL operating lease under the Laptops for Teachers scheme and painting contract with Programmed Property Services Ltd.

No later than One Year

Later than One Year and No Later than Five Years

	2017 Actual \$	2016 Actual \$
No later than One Year	3,305	13,814
Later than One Year and No Later than Five Years	-	132
	<u>3,305</u>	<u>13,946</u>

25. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

26. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Cash and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	148,799	414,000	346,995
Receivables	91,352	82,700	79,764
Investments - Term Deposits	337,455	20,000	20,000
Total Loans and Receivables	<u>577,606</u>	<u>516,700</u>	<u>446,759</u>

Financial liabilities measured at amortised cost

Payables	159,777	162,500	101,697
Finance Leases	16,256	16,250	21,302
Painting Contract Liability	3,173	3,170	13,020
Total Financial Liabilities Measured at Amortised Cost	<u>179,206</u>	<u>181,920</u>	<u>136,019</u>

27. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

28. Breach of Law - Failure to meet Statutory Reporting Deadline

The Board of Trustees did not comply with section 87A(1) of the Education Act 1989 in that it did not submit its annual financial statements for audit by 31 March 2018.



Members of the Board of Trustees

For the year 1 January to 31 December 2017

School Name: Whitiora School

BOT MEMBERS:

NAME	POSITION HELD	HOW POSITION ON THE BOARD WAS GAINED Elected/Co-opted	OCCUPATION	TERM EXPIRES
A Going	Chairperson	Elected	Educator	May 2019
J Sewell	Treasurer	Elected	Researcher	May 2019
L Etz (Kennedy)	Parent Rep	Co-opted		May 2019
P McGuire	Parent Rep	Co-opted	Motellier	May 2019
A Turner	Staff Rep	Elected	Teacher	May 2019
H Taylor	Secretary	Appointed		May 2019
P Cooper	Principal	Statutory Member	Principal	

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2017, the school received total Kiwisport funding of \$2,744(excl GST). The funding was spent on student participation in a variety of sporting disciplines (2016:\$2,229 excl gst).